

CAMBRIDGE COMMUNITY LIBRARY
BOARD OF TRUSTEES MONTHLY MEETING Minutes

May 13, 2020 Teleconference Meeting

CALL TO ORDER: The meeting was called to order at 7:02 by President Szafranski

INTRODUCTION OF GUESTS: No guests.

PUBLIC INPUT:

APPROVAL OF MONTHLY REPORTS:

- Library Board minutes for March, 2020. Reviewed the information.
- Treasurer's Report – Monthly Expenses, Budget Comparison: Reviewed the information, March expenses had already been paid but needed to be approved due to no meeting in March.
- Treasurer's Report – Building Fund: Treasurer Strohbusch reported interest from the Bank of .06 making a total of \$3,650.06 and interest from the Madison Community Foundation of .26 making a total of \$15,718.60.
- Director's Report – Statistics – Monthly Labor Costs: Reviewed the information.

Vice President Fosdal made a motion to approve the reports, seconded by Trustee Martin.
Approved.

VILLAGE REPORT: Trustee Breunig reported on a new ordinance and updated us on police information.

FRIENDS OF THE LIBRARY REPORT: Director Behm reported that due to Safety measures that things are on hold.

ACTION AGENDA: OLD BUSINESS

1. Strategic Planning Update: Vice President Fosdal reported that draft will be coming but things are moving more slowly due to the pandemic measures. Director Behm indicated that the taping of Shawn Brommer's presentation is now available for those who missed the original presentation.
2. Covid 19 and Closure discussion: Director Behm presented an outline for moving forward and discussed some of the activities that need to take place internally as they move forward. With the Wisconsin Supreme Court's decision, there may be some changes to the discussion but the Board members indicated that safety needs to take precedence.

NEW BUSINESS:

1. Dane County Contract: Director Behm indicated that the annual contract had been received and was slightly less than last year. Signatures are needed from the Treasurer and President. VP Fosdal made a motion to approve, seconded by Trustee Martin.
Approved, with a nay vote from Trustee Breunig.

2. Cambridge Foundation Grant: Director Behm reported that we had received the Cambridge Foundation Grant requested for \$400 for sun filtering shades for the windows on the west facing windows in the staff area. Our thanks to the Foundation.
3. Trustees Expired Terms, and Open Seat: Letters went out to the trustee's whose terms had expired. Shelly Fosdal and Jacob Eckerman responded that they would like to continue on the CCL Board. Carla Galler was elected to the Village Board. Kris Breunig is now the new Village Representative to the CCL Board. Paula Hollenbeck was the Village Representative to the CCL Board formerly and we thank her for her service. There is an opening for a Village representative which has been posted and to-date there are two applicants.
4. County Reimbursements based on 2019 rural circulation include: Columbia County \$183.26, Dodge County \$29.99, Green County \$126.62, Iowa County \$3.33, and Rock County \$6.66.
5. Book Donations, Friends of the Library Response: At the March meeting, VP Fosdal was asked to contact the Friends in reference to the gathering of materials for the FoL Book Sale. She indicated that she would send out the request that was made and responses. Director Behm indicated that while there is time involved, the investment and savings for the Library was around \$1,000/year.
6. Donations: The Nelson Family gave a donation of \$200. Our thanks to them.

Next Meeting Date: June 10, 2020. Depending on the status of the pandemic, it might be face to face or teleconference.

Adjournment: Trustee Breunig made a motion to adjourn, seconded by Trustee Martin.

Approved, meeting adjourned at 8:00pm

Respectfully Submitted,

Sandi Szafranski