

Cambridge Community Library Board of Trustees Monthly Meeting Minutes

On January 8th, 2020.

Attendees: Trustees: Fosdal, Galler, Eckerman, Strohbusch, Martin, Hollenbeck, Director Behm.
Absent: Trustee Szafranski

Call to Order at 6:10 pm by Vice Pres. Fosdal. Second: Galler.

Closed Session: 6:11pm. Adjournment to closed session per statue 1985(1)c considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility.

Closed Session Adjourned at 7:09. Motion to adjourn: Martin. Second: Hollenbeck

Open Session: 7:14

Motion to Move New Business Motion 2 to the Start of the Agenda.

Guest is Barb Goeckner here to provide details on the 1st item: rectifying the funds and accounts in the Restricted Funds. Restricted funds were lumped and the amount 9888.55 – Foundation Balance was in question. Funds were spent in 2014. The reason for this is that monies were taken out of the wrong account. To rectify that the move of the funds from the unrestricted account to the restricted account. This is to make the balance whole from the unrestricted funds. Motion to move the set amount from the restricted account to the unrestricted account via Hollenbeck. 2nd Strouhbusch. Motion Approved.

2nd Item: Budget Comparison Sheet and information from the Audit can affect in the data in the report. Our Board needs to make an amendment to the Village board to change the amounts as they appear in the budget. 2020 budget column in budget comparison will not be correct and will need to be remembered. Discussion was for no change or amendment to the Village. Budget will have a balance regardless.

No public input

Monthly Reports:

- Library Board Minutes:

Treasurer's Report:

- No action .28 and .32 in interest added onto the Accounts

Director's Report: Biblioation issues are occurring with the stat reports. New reporting may be pending.

Labor Costs: Labor costs were questions as 20 hour a week salary employees are approaching hours beyond that. Excel printed comments were requested and / or "red corners" were requested to be printed. Evaluation needs to be done to determine what can be done to address the labor issues. Request for statistics on hourly usage.

Motion to Approve the reports: Trustee Hollenbeck. / 2nd: Trustee Strohbusch. Approved.

Village Report: Short meeting. No Updates

Friends of the Library: Annual Meeting Thursday Jan. 23rd Potluck.

Old Business:

Strategic Planning Update: Still waiting on coordinator. Coming to March 11th meeting presenting.

Employee Handbook: Next week meeting Jan. 15th 5:30 to discuss the changes to the Handbook in closed session.

2020 Budget: Document provided. No questions.

2019 End-of-Year Information: Next month Volunteer hourly numbers will be provided. Page is leaving after school hours but available on Sat. Looking into Silver Cord and job-share and be hired as a Page. Issues with Bibliovation.

NEW Business

Annual Report Information: State Deadline Sat. Feb 29, SCLS Deadline Feb. 27.

Contracts for County Library Service: Signatures needed for Jefferson County. Monetary payment: 121,100.00 payable in 1 sum, an increase from the last year. 116,630 was payed last year. No funds can be used to reduce the local tax levy.

Donations: Three donations came into the library: Robert and Katie Gould, Chris and Kristen James Family and Shelly Fosdal.

Other Business: No other Business.

Next meeting: Feb. 12th.

Adjourned at 8:42 Motion via Hollenbeck, 2nd: Strohbusch, Motion Approved.

APPROVED Feb 12, 2020