Board of Trustees – Table of Contents
September 10, 2025

Cambridge Community Library Board of Trustees
Monthly Agenda for September 2025
On September 10th
Amundson Community Center Room

CALL TO ORDER
ROLL CALL
INTRODUCTION OF GUESTS
PUBLIC INPUT (15 minutes maximum)

APPROVAL OF MONTHLY REPORTS:
- Library Board Minutes
- Director's Report
- Program Report
- Monthly Circulation Stats

APPROVAL OF TREASURER'S REPORT:
- Monthly Expenses
- Budget Comparison
- Petty Cash Reconciliation
- SCLS Foundation Report

VILLAGE REPORT
FRIENDS OF THE LIBRARY REPORT
SCHOOL DISTRICT REPORT

ACTION AGENDA:

COMMITTEE REPORTS

1. Policy Committee
    a. Operational Reserve Funds Policy
2. Budget Committee
    a. 1st pass at 2026 Budget – September 17th

OLD BUSINESS

1. Annual Review Policy (for Director)

NEW BUSINESS

1. Donations and Gifts / Thank You Notes

FUTURE AGENDA ITEMS;

NEXT MEETING DATES; Wednesday September 17th (Budget Committee), Wednesday October 15th (Board)

ADJOURNMENT OF LIBRARY BOARD MEETING

NEXT BOARD MEETING DATE: October 15th

Cambridge Community Library
Board of Trustees – Monthly Meeting
August 20th Meeting Minutes

The Cambridge Community Library Board of Trustees held a monthly meeting on August 20th in the Amundson Community Center Room.

The meeting was called to order at 6:33 PM by Board Chairperson, Jennifer Trendel. Trustees Jennifer Trendel, Jennifer Simdon Budewitz, Pam Schmitt, and Cari Redington were present. Trustees Matthew Gausmann, Robin Kantzler, and Kristin Martin were excused.

Trustee Redington made a motion to approve the Monthly Reports. Motion second by Trustee Trendel. In discussion, Library Director, Samantha Seeman, noted that HVAC maintenance will be required on two units and she has solicited quotes for the repairs. The monthly reports were unanimously approved.

Trustee Simdon Budewitz made a motion to approve the Treasurer's Report. Motion second by Jennifer Trendel. Trustee/Treasurer Redington stated that she reviewed expenses of $31,721.30 for the month of July. Library Director Seeman noted that computer maintenance & replacement, a line item which was removed from the 2025 budget will have to be included in the 2026 budget because replacements will be needed. The Treasurer's Report was unanimously approved by roll call vote, with Trustees Trendel, Schmidt, Simdon Budewitz, and Redington voting in favor.

In Policy topics on the agenda, the Policy Committee was postponed to a future meeting. The Rainy Day Policy, which will be reviewed by the Policy Committee before coming to the full Board of Trustees for review and approval was also postponed.

In Old Business topics on the agenda, the Employee Handbook review was postponed to the November 2025 meeting of the Board of Trustees.

In New Business topics:

- Director Seeman will extend an invitation to the new Cambridge Superintendent to join the Board of Trustees at the September 2025 meeting.
- WLA Membership is due in October 2025 for board members who wish to join.
- Annual review policy & cadence will be reviewed in the September 2025 board meeting.
- Donations & Gifts – Georgia Gomez-Ibanez made a donation; The library received our 2nd quarter e-commerce check in the amount of $44.22.

Future agenda items should include an update from the Budget Committee
Next meeting dates:

- The Budget Committee will meet on 9/17/2025 at 6 PM
- The Board of Trustees will meet on Wednesday, September 10th at 6:30 PM

Motion made by Trustee Schmidt to adjourn. Motion second by Trustee Simdon Budewitz. Meeting adjourned at 7:07 PM.

2025 Director's Report
Library Board of Trustees Meeting
September 10th @ 6:30pm

Updates

- Baker & Taylor (our main book vendor) will begin charging a 2.0% surcharge, per invoice, for transportation costs. Up to this point, they have covered the transportation costs, but like most all other vendors, can no longer sustain that coverage, and so they will be applying it, per invoice, to their customers.
    - **Effective September 8, 2025, a transportation surcharge of 2.0% of the invoice total (excluding cataloging and processing fees) will apply to shipments of book and spoken word audio materials.*** This transportation surcharge is necessary due to Baker & Taylor's costs associated with arranging and managing transportation and will appear as a separate line item on each invoice. Staff accounts (for personal use) will be taxed appropriately and will be invoiced for any shipping costs.

Continuing Education / Training

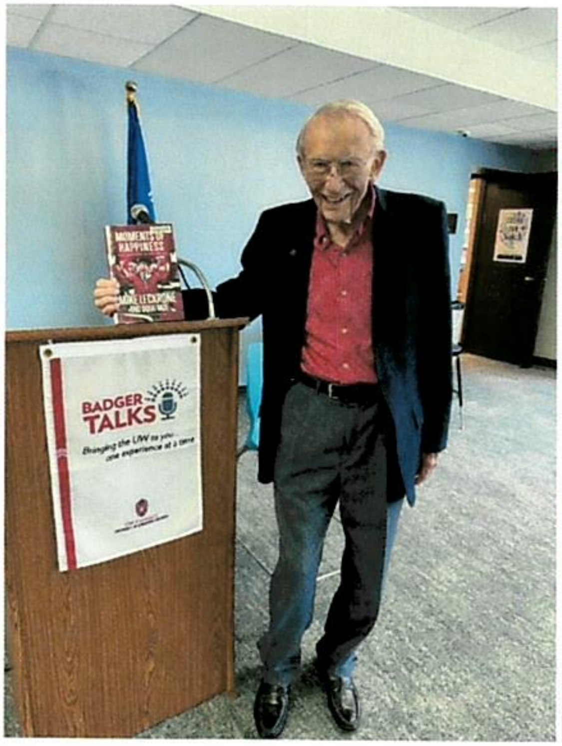
- Staff participated in Password Security related cyber training from Infosec
- I have registered myself for the entire WLA Annual Conference, which will be in Middleton from October 28-31st. They just released the booklet, so I will be organizing my schedule for that this upcoming month.

Gifts / Donations / Monies Received

- **Donations**
- **Monies Received**

2025 Director's Report
Library Board of Trustees Meeting
September 10th @ 6:30pm

Program Highlights (August)



Date	Activity	Age Group	# Attended	Activity Type	Organizer	Notes
8/5	Escape Room (kid)	Kids	3	Single	Amanda	Notes
8/5	Escape Room (kid)	Kids	8	Single	Amanda	Notes
8/5	Escape Room (teen)	Teens	2	Single	Amanda	Notes
8/5	Escape Room (teen)	Teens	2	Single	Amanda	Notes
8/5	Scrabble	All Age...	3	Self-Running		Notes
8/8	Cricut Workshop (teen)	Teens	##	Single	Amanda	Notes
8/11	Monday Night Book Club	Adults	10	Club	Samantha	Framed by John Grisham and Jim McCloskey
8/12	Scrabble	All Age...	4	Self-Running		Notes
8/13	Badger Talks: Mike Leckrone	All Age...	61	Single	Patty	in collaboration with CAP
8/15	Friday Flicks	Adults	6	Series	Patty	Knives Out
8/15	Ice Cream Social / 10 Year Celebration	All Age...	49	Single	Samantha/Patty	Friends of the Library assistance
8/19	Scrabble	All Age...	2	Self-Running		Notes
8/26	Scrabble	All Age...	4	Self-Running		Notes
8/26	Between the Pages Book Club	Adults	6	Club	Amanda	Carrie Soto is Back by Taylor Jenkins Reid

Total Attendance	160
Total Programs	14
Kids Under 5	0
School Age Kids	2
Teens	3
Adults	3
All Ages	6
Self-Running	4

Passive Programming

Storywalk Guesstimate	4
Coloring Sheets	48
Makerspace Project: Tiny Art	48
Scavenger Hunt (Waldo)	45

Aug-25	Week 1						Week 2						Week 3						Week 4						Week 5						Weekly Totals						Monthly Totals	
	8/1/25 - 8/2/25						8/3/25 - 8/9/25						8/10/25 - 8/16/25						8/17/25 - 8/23/25						8/24/25 - 8/30/25													
	M	T	W	TH	F	S	M	T	W	TH	F	S	M	T	W	TH	F	S	M	T	W	TH	F	S	M	T	W	TH	F	S	Wk 1	Wk 2	Wk 3	Wk 4	Wk 5	Wk 6	This Mo	Last Mo
Drive Up																																						
Daily Patrons					1	1											6	3	9	5	5	11	3	5	5	11	6	6	7	5	2	0	9	38	40	0	89	171
Phone Calls					1	1	6	6	10	4	7		6	9	5	1	8	2	8	11	10	3	3	4	5	7	4	3	2	2	2	33	31	39	23	0	128	113
Pick List					55	56	91	52	56	50	46		126	42	36	64	36	75	134	39	42	54	70	78	109	62	76	30	48	53	111	295	379	417	378	0	1580	1559
E-Mails																															0	0	0	0	0	0	0	1
Copies/Prints																										1					0	0	0	0	1	0	1	2
Faxes																															0	0	0	0	0	0	0	0
Library Cards																															0	0	0	0	0	0	0	0
Acct Lookups*						1											4	2	8	3	6	8	3	4	7	9	5	4	4	5	1	0	6	32	34	0	73	170
Reference ?s*													1							1		1		1							0	0	1	3	0	0	4	20
Red Bins Sent																															0	0	0	0	0	0	0	0
Red Bins Rec'd																															0	0	0	0	0	0	0	0
Other																															0	0	0	0	0	0	0	0
Inside Circ Desk																																						
Daily Patrons					91	71	99	109	71	67	74	47	101	76	61	62	91	29	71	65	47	51	44	30	54	74	64	49	62	35	162	467	420	308	338	0	1695	1728
Copy/Scan/Print					2	3	3	1	3	5	6	1	4	5	5	2	2	1	7	8	7	5	4	4	3	5	6	6	11	5	5	19	19	35	36	0	114	105
Faxes								1	2	1	1				1						2	1	1		2			2			0	5	1	4	4	0	14	28
Tech Assist						2			1	2			1	2		2			2		1				2					1	2	3	5	3	3	0	16	8
Library Cards												2			1				1		1	2	1				1				0	2	1	5	1	0	9	24
Acct Lookups*						6		6		5	4	1		4								2			3		1		2		6	16	4	2	6	0	34	44
Reference ?s*					13		1	1	1	5			1			1						2		1	1	1		2	3		13	8	2	3	7	0	33	50
Newspaper						2		2	1				2	1					1	1	1				2	2	1			2	2	3	3	3	7	0	18	16
Other																															0	0	0	0	0	0	0	0
From Reservation Sheet:																																						
Comp Use (Hrs)					7	4	17	12	23	18	17	7	15	17	16	12	8	9	16	37	19	17	16	9	12	16	21	21	9	12	11	94	77	114	91	0	387	359
Comp Use (Ppl)					3	3	6	4	8	7	6	4	7	9	6	3	2	2	6	14	7	6	5	3	2	5	7	8	3	5	6	35	29	41	30	0	141	156
Room Resv (Hrs)							1	3	8		3				1	1.5		1		3			4			0.5	6.5			2	0	15	3.5	7	9	0	34.5	39.75
Attendees							2	3	4		3				4	2		6		1			2			3	6			6	0	12	12	3	15	0	42	36

8/4/2025 - 8/14/2025	Construction on Drive-up Window; access to window restricted for the duration
8/5/2025	Kid & Teen Escape Rooms (4 total sessions)
8/13/2025	Mike Leckrone
8/15/2025	Ice Cream Social

2025 Monthly Statistics	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	YTD SUM	YTD AVG
CIRCULATION ACTIVITY														
2025 Total CKO current month	3,402	3,200	3,358	3,182	3,288	3,382	3,805	3,065					26,682	3,335
2024 Total CKO current month	3,578	3,568	3,916	3,325	3,510	3,127	3,791	3,309	2,914	3,262	3,179	2,959	40,438	3,370
% + or - CKO monthly yr to yr	5.17%	-11.50%	-16.60%	-4.49%	-6.75%	7.53%	0.37%	-7.37%						-4.21%
% + or - CKO YTD	-4.92%	-7.61%	-9.96%	-8.65%	-8.20%	-5.76%	-4.83%	-5.13%						-6.88%
% CBR Items	52.85%	56.50%	58.10%	56.60%	59.64%	57.98%	64.34%	61.66%						58.46%
% SCLS Items	47.15%	43.50%	41.90%	43.40%	40.36%	42.02%	35.66%	38.34%						41.54%
Loaned to Other Libraries	2,614	2,265	2,338	2,579	2,344	2,212	2,548	2,375					19,275	2,409
Borrowed from Other Libraries	1,604	1,392	1,407	1,381	1,327	1,421	1,357	1,175					11,064	1,383
2025 CKI current month	2,564	2,543	2,552	2,816	2,470	2,429	3,032	2,603					21,009	2,626
2024 CKI current month	2,565	2,831	2,991	2,854	2,759	2,536	2,897	2,735	2,246	2,614	2,471	2,367	31,866	2,656
USE COUNTS														
Patrons: Adult	3,052	2,793	2,870	2,795	2,672	2,753	3,192	2,651					22,778	2,847
Patrons: Children	188	270	275	237	473	442	476	291					2,652	332
Patrons: Staff	162	137	211	150	143	185	137	122					1,247	156
New Patron Registration	18	16	18	24	35	13	29	11					164	21
Dane County: Village	1,127	975	1,021	1,012	1,057	989	1,158	1,135					8,474	1,059
Dane County: Rural (no lib)	604	536	500	493	561	487	629	408					4,218	527
Dane County: City (w/ lib)	61	134	165	147	150	238	206	190					1,291	161
Jefferson County: Village	57	36	41	47	58	50	79	52					420	53
Jefferson County: Rural (no lib)	1,373	1,336	1,499	1,290	1,241	1,462	1,440	1,175					10,816	1,352
Jefferson County: City/Vil (w/ lib)	68	56	63	55	57	102	156	55					612	77
Other Counties: Rural (no/ lib)	3	2	2	1	11	7		2					28	4
Other Counties: City/Vil (w/ lib)	15	16	14	19	14	10	4	22					114	14
HOLD ACTIVITY														
2025 Holds Placed	1,453	1,239	1,257	1,219	1,175	1,235	1,210	1,306					10,094	1,262
% YTD change from 2024	-12.63%	-13.19%	-14.47%	-12.75%	-10.05%	-7.99%	-1.90%	-4.33%						-9.66%
2024 Holds Placed	1,663	1,438	1,516	1,306	1,129	1,184	1,233	1,082	1,159	1,422	1,209	1,147	15,488	1,291
CATALOG ACTIVITY														
Holdings Entered	188	163	125	227	182	176	157	186					1,404	176
Holdings Deleted	131	99	63	43	110	102	383	83					1,014	127
INTER LIBRARY LOAN														
ILL	11	10	8	12	2	8	6	14					71	9
MATERIAL TYPE														
Print														
Books: YA/Adult	1,622	1,410	1,465	1,417	1,320	1,442	1,509	1,297					11,482	1,435
Books: Juvenile	906	935	1,056	989	1,261	1,090	1,420	1,000					8,657	1,082
Magazines: YA/Adult	54	47	74	38	32	32	51	64					392	49
Magazines: Juvenile	7	3	10	7	1	10	1	11					50	6
Audio Books														
Books on CD: YA/Adult	63	58	37	15	31	39	42	31					316	40
Books on CD: Juvenile	0	1	0	3	7	0	2	1					14	2
Playaway: YA/Adult	13	6	15	13	8	7	14	7					83	10
Playaway: Juvenile	1	1	2	0	2	3	1	3					13	2

2025 Monthly Statistics	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	YTD SUM	YTD AVG
Audio Music														
CD: YA/Adult	91	74	53	62	60	126	47	58					571	71
CD: Juvenile	5	6	8	5	4	2	6	0					36	5
Visual/AV														
DVDs: YA/Adult	378	418	377	376	326	341	368	296					2,880	360
DVDs: Juvenile	72	85	92	81	63	61	85	1,060					1,599	200
DVDs: TV Shows	141	116	119	142	123	126	107	84					958	120
Software: YA/Adult	0	0	0	0	0	0	1	0					1	0
Software: Juvenile	0	0	0	0	0	0		0					0	0
Video Games: YA/Adult	3	5	5	4	5	8	37	9					76	10
Video Games: Juvenile	0	0	0	0	0	2	15	3					20	3
Misc AV: YA/Adult	1	6	9	5	7	11	11	20					70	9
Misc AV: Juvenile	0	0	0	0	0	0		0					0	0
ENRICHMENT PASSES														
WI State Park Pass (checkouts)	0	0	0	0	1	0	2	5					8	1
Milw Co Zoo Pass (checkouts)	0	1	5	1	16	11	10	17					61	8
Milw Co Zoo Pass (people)	0	2	23	3	21; 22	80	44	70					222	32
OVERDRIVE														
2025 Overdrive	625	614	616	615	578	554	580						4,182	597
2024 Overdrive	723	608	714	591	612	572	600	569	562	629	614	638	7,432	619
WIRELESS USE														
2025 Users-Total Unique Clients	269	269	291	319	284	267	278	292					2,269	284
Average # of Clients Per Day	19	23	22	25	20	19	19	20						21
Average Usage per Client (MB)	230.70	338.30	323.50	303.6	300.10	335.00	407.40	318.70						319.66

	Jan	Feb	March	April	May	June	July	Aug	YTD TOTAL
Expenses									
Materials Expenses	$ 5,963.22	$ 2,298.62	$ 2,796.36	$ 2,916.41	$ 1,664.69	$ 2,227.16	$ 3,399.40	$1,206.55	$ 22,472.41
Operations Expenses	$ 25,909.89	$ 5,951.37	$ 3,666.57	$ 7,110.09	$ 4,428.38	$ 3,931.88	$ 4,300.77	$8,224.47	$ 63,523.42
Personnel Expenses	$ 11,061.91	$ 11,082.21	$ 10,245.18	$ 11,045.38	$ 10,734.41	$ 10,483.12	$ 15,166.47	$10,129.88	$ 89,948.56
Benefits Expenses	$ 5,326.51	$ 1,437.62	$ 1,386.09	$ 2,169.27	$ 3,984.39	$ 1,401.35	$ 1,769.47	$1,361.88	$ 18,836.58
Cash Drawer									
Materials	$ 8.00	$ 8.22	$ 6.33	$ 10.55	$ 6.22	$ 6.00			$ 45.32
Postage		$ 4.40	$ 4.40	$ 5.11		$ 10.01	$ 9.37		$ 33.29
Programming	$ 11.97	$ 14.89	$ 7.98			$ 7.98	$ 100.00		$ 142.82
Supplies				$ 18.13			$ 13.16		$ 31.29
Misc.	$ 15.77	$ 14.10		$ 14.67	$ 46.42	$ 34.49	$ 16.96		$ 142.41
Janitorial	$ 8.04								$ 8.04
Revenues									YTD TOTAL
Total Donations		$ 700.00	$ 320.00			$ 955.40	$ 500.00		$ 2,475.40
Total Monies Received		$ 95,198.57	$ 55,805.00	$ 755.94		$ 577.94	$ 44.22		$ 152,381.67
Donation Box Deposit		$ 145.00	$ 73.00						$ 218.00
SCLS Foundation									
Interest	$ 23.05	$ 92.62	$ 228.56	$ 63.65					
Fees	$ (75.02)	$ (76.61)	$ (76.32)	$ (76.37)	$ (74.85)	-$77.15	$ (79.68)		
Gains/Losses	$ 1,363.77	$ (255.88)	$ (1,662.87)	$ 11.75	$ 2,200.44	$2,091.09	$ 458.60		
Cash Drawer Deposits	$ 210.00	$ 294.00	$ 224.00	$ 597.30	$ 211.00	$268.34	$ 164.74	$300.19	$ 2,269.57
Faxes	*$ 10.50*	*$ 3.50*	*$ 9.75*	*$ 23.75*	*$ 8.75*	*$34.50*	*$ 27.50*	*$19.75*	*$ 138.00*
Copies	*$ 179.30*	*$ 231.50*	*$ 198.25*	*$ 471.55*	*$ 185.25*	*$190.66*	*$ 91.61*	*$252.54*	*$ 1,800.66*
Laminating		*$ 1.00*	*$ 2.00*	*$ 10.00*	*$ 6.00*	*$1.00*		*$12.00*	*$ 32.00*
Earbuds/Flash Drives		*$ 10.00*							*$ 10.00*
Misc.						*$2.19*	*$ 4.38*		*$ 6.57*
Card Replacements	*$ 1.00*		*$ 3.00*		*$ 1.00*	*$3.00*			*$ 8.00*
Lost/Damaged Materials	*$ 19.20*	*$ 48.00*	*$ 11.00*	*$ 92.00*	*$ 10.00*	*$36.99*	*$ 41.25*	*$15.90*	*$ 274.34*

Foundation Previous Month Ending Value
$63,552.53
Foundation Current Month Ending Value
$65,945.39

Fund: 150 - LIBRARY FUND

Account Number		2024 Actual 12/31/2024	2025 Actual 08/31/2025	2025 Budget	Budget Status	% of Budget
150-00-41111-000-000	PROPERTY TAX - LIBRARY	105,000.00	0.00	95,000.00	-95,000.00	0.00
TAXES		105,000.00	0.00	95,000.00	-95,000.00	0.00
150-00-43565-000-000	COVID-19 GRANTS	0.00	0.00	0.00	0.00	0.00
150-00-43720-000-000	DANE COUNTY LIBRARY GRANTS	57,803.00	52,870.00	0.00	52,870.00	0.00
150-00-43725-000-000	OTHER COUNTY REIMBURSEMENT	249.80	81.58	0.00	81.58	0.00
150-00-43730-000-000	JEFFERSON COUNTY LIBRARY GRANT	100,100.00	95,100.00	0.00	95,100.00	0.00
150-00-43740-000-000	FOUNDATION GRANT	9,700.00	2,900.00	0.00	2,900.00	0.00
INTERGOVERNMENTAL REVENUES		167,852.80	150,951.58	0.00	150,951.58	0.00
150-00-45190-000-000	LIBRARY FEES & FINES	722.79	561.03	0.00	561.03	0.00
FINES, FORFEITS AND PENALTIES		722.79	561.03	0.00	561.03	0.00
150-00-46710-000-000	LIBRARY - GIFTS/DONATIONS	1,716.10	3,373.40	0.00	3,373.40	0.00
150-00-46711-000-000	LIBRARY COPY MACHINE REVENUE	2,786.46	2,010.12	0.00	2,010.12	0.00
150-00-46712-000-000	FAX SERVICE	155.25	133.25	0.00	133.25	0.00
150-00-46713-000-000	BOOK RENTAL	0.00	0.00	0.00	0.00	0.00
150-00-46714-000-000	DVD & OTHER MEDIA RENTAL	0.00	0.00	0.00	0.00	0.00
150-00-46750-000-000	IN KIND CONTRIBUTIONS - VILL	0.00	0.00	0.00	0.00	0.00
PUBLIC CHARGES FOR SERVICES		4,657.81	5,516.77	0.00	5,516.77	0.00
150-00-48130-000-000	INTEREST INCOME - LIBRARY	2.84	0.58	0.00	0.58	0.00
150-00-48505-000-000	EMPLOYEE CONTRIB TO INS PREM	0.00	0.00	0.00	0.00	0.00
150-00-48830-000-000	SOUTH CENTRAL LIB SYS	3,035.40	450.00	0.00	450.00	0.00
150-00-48840-000-000	BEYOND THE PAGE EZ GRANT	1,000.00	690.00	0.00	690.00	0.00
150-00-48900-000-000	MISC REVENUES	4,436.73	159.56	0.00	159.56	0.00
CONTRIBUTED CAPITAL		8,474.97	1,300.14	0.00	1,300.14	0.00
150-00-49000-000-000	FRIENDS OF CAMBRIDGE LIBRARY	4,150.00	11,000.00	0.00	11,000.00	0.00
150-00-49100-000-000	STAFF OUTSIDE GRANT	0.00	0.00	0.00	0.00	0.00
FRIENDS OF CAMBRIDGE LIBRARY		4,150.00	11,000.00	0.00	11,000.00	0.00
Total Revenues		290,858.37	169,329.52	95,000.00	74,329.52	178.24

Fund: 150 - LIBRARY FUND

Account Number		2024 Actual 12/31/2024	2025 Actual 08/31/2025	2025 Budget	Budget Status	% of Budget
150-00-55110-110-000	LIBRARY - SALARY	60,603.78	38,760.00	59,280.00	20,520.00	65.38
150-00-55110-120-000	LIBRARY - WAGES	82,655.84	52,529.59	89,115.26	36,585.67	58.95
150-00-55110-130-000	LIBRARY - MEDICARE REIMBURSE	0.00	246.00	0.00	-246.00	0.00
150-00-55110-131-000	LIB - BENEFITS RETIRE	7,255.50	4,855.51	7,067.14	2,211.63	68.71
150-00-55110-132-000	LIB - BENEFITS SOC SEC	10,609.77	6,950.07	11,352.24	4,402.17	61.22
150-00-55110-133-000	LIB - HEALTH/DENTAL	0.00	0.18	0.00	-0.18	0.00
150-00-55110-134-000	LIB - FLEX BENEFIT	150.77	129.20	350.00	220.80	36.91
150-00-55110-135-000	LIB - LIFE INS	765.24	262.00	700.00	438.00	37.43
150-00-55110-138-000	LIB - POST RETIREMENT FUNDS	0.00	0.00	0.00	0.00	0.00
150-00-55110-150-000	LIB - UNEMPLOY COMP	0.00	0.00	0.00	0.00	0.00
150-00-55110-210-000	LIB - LEGAL/AUDIT/ACCOUNTING	2,065.00	868.00	2,000.00	1,132.00	43.40
150-00-55110-220-000	LIB - UTILITIES	13,244.32	9,405.31	15,700.00	6,294.69	59.91
150-00-55110-221-000	LIB - TELEPHONE	8,503.17	6,047.85	7,000.00	952.15	86.40
150-00-55110-223-000	LIB - INTERNET	0.00	0.00	0.00	0.00	0.00
150-00-55110-240-000	LIB BUILDING MAINT & REPAIR	14,759.75	9,157.93	12,500.00	3,342.07	73.26
150-00-55110-240-100	LIB JANITORIAL EXPENSES	1,231.49	565.80	1,000.00	434.20	56.58
150-00-55110-240-200	LIB - JANITOR EXPENSE	0.00	0.00	0.00	0.00	0.00
150-00-55110-241-000	LIB - COMPUTER MAINT & SUPPLY	0.00	0.00	0.00	0.00	0.00
150-00-55110-290-000	LIB - PROGRAMMING	4,926.86	2,927.69	3,000.00	72.31	97.59
150-00-55110-290-100	LIB - COULTER DONATION	0.00	0.00	0.00	0.00	0.00
150-00-55110-291-000	LIBRARY PUBLIC RELATIONS	1,129.12	545.37	700.00	154.63	77.91
150-00-55110-292-000	LIB - COPY MAINT	3,481.01	2,029.01	3,000.00	970.99	67.63
150-00-55110-293-000	LIB - LINK	23,730.17	22,478.00	22,478.00	0.00	100.00
150-00-55110-310-000	LIB - OFFICE SUPPLY	2,091.21	1,476.44	4,000.00	2,523.56	36.91
150-00-55110-311-000	LIB - POSTAGE	306.36	206.15	400.00	193.85	51.54
150-00-55110-320-000	LIB - SUBSCRIP & PERIODICALS	2,685.85	1,124.62	2,000.00	875.38	56.23
150-00-55110-330-000	LIB - TRAVEL & TRAIN	1,510.38	211.00	1,000.00	789.00	21.10
150-00-55110-341-000	LIB - BOOKS ACQUISITION	24,844.34	12,978.90	23,000.00	10,021.10	56.43
150-00-55110-342-000	LIB - A/V ACQUISITION	4,752.81	4,117.24	5,000.00	882.76	82.34
150-00-55110-343-000	LIB - ELEC ACQUISITION	4,703.40	3,107.90	3,000.00	-107.90	103.60
150-00-55110-344-000	LIB - MISC ACQUISITION	33.12	49.00	150.00	101.00	32.67
150-00-55110-390-000	LIB - MISC EXPENSES	452.69	79.99	500.00	420.01	16.00
150-00-55110-400-000	LIB - STAFF GRANT EXP	0.00	0.00	0.00	0.00	0.00
150-00-55110-510-000	LIB - INS PROPERTY	6,842.60	3,800.00	3,500.00	-300.00	108.57
150-00-55110-511-000	LIB - INS LIABILITY	0.00	0.00	850.00	850.00	0.00
150-00-55110-512-000	LIBRARY - WORKERS COMP	0.00	1,492.70	1,000.00	-492.70	149.27
150-00-55110-800-000	LIB - EQUIPMENT	7,707.65	0.00	0.00	0.00	0.00
150-00-55110-810-000	LIB - CAPITAL	0.00	0.00	0.00	0.00	0.00
150-00-55110-820-000	LIB - BUILDING FUND	0.00	0.00	0.00	0.00	0.00
150-00-55130-000-000	LIBRARY - OTHER	52.95	0.00	170.00	170.00	0.00
CULTURE, RECREATION AND EDU.		291,095.15	186,401.45	279,812.64	93,411.19	66.62
150-00-57000-000-000	CAPITAL OUTLAY-Equipment	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY-Equipment		0.00	0.00	0.00	0.00	0.00
Total Expenses		291,095.15	186,401.45	279,812.64	93,411.19	66.62
Net Totals		-236.78	-17,071.93	-184,812.64	-167,740.71	9.24

PETTY CASH 2025

Start

	January	February	March	April	May	June	July	August	September	October	November	December	Total
Beginning Drawer Total:	$ 340.54	$ 424.46	$ 354.73	$ 727.30	$ 360.54	$ 399.34	$ 293.78	$ 431.19					**$3,331.88**
Cash Left in Drawer Total:	$ 130.54	$ 130.46	$ 130.73	$ 130.00	$ 130.04	$ 131.00	$ 130.00	$ 131.00					**$1,043.77**

Income

2025	January	February	March	April	May	June	July	August	September	October	November	December	Total
Total	**$ 210.00**	**$ 294.00**	**$ 224.00**	**$ 597.30**	**$ 211.00**	**$ 268.34**	**$ 300.53**	**$ 300.19**					**$2,405.36**

Expenses

2025	January	February	March	April	May	June	July	August	September	October	November	December	Total
Material 150-00-55110-341-000	$ 8.00	$ 8.22	$ 6.33	$ 10.55	$ 6.00	$ 6.00							**$ 45.10**
Postage 150-00-55110-311-000		$ 4.40	$ 4.40	$ 5.11	$ 10.01	$ 10.01	$ 9.37						**$ 43.30**
Supplies 150-00-55110-310-000				$ 18.13			$ 13.16						**$ 31.29**
Programming 150-00-55110-290-000	$ 11.97	$ 14.89	$ 7.98		$ 7.98	$ 7.98	$ 100.00						**$ 150.80**
Misc. 150-00-55110-390-000	$ 15.77	$ 14.10		$ 14.67	$ 34.49	$ 34.49	$ 16.96						**$ 130.48**
Janitorial Supplies 150-00-55110-240-100	$ 8.04												**$ 8.04**
Total	**$ 43.78**	**$ 41.61**	**$ 18.71**	**$ 48.46**	**$ 58.48**	**$ 58.48**	**$ 139.49**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 409.01**