

**Cambridge Community Library**  
**Board of Trustees Monthly Meeting Minutes**  
**June 11, 2025**  
**6:30 PM**

**Present/Roll Call:** Jennifer Trendel, Kristin Martin, Samantha Seeman, Jennifer Simdon Budewitz, Cari Redington, Pamela Schmitt and Robin Kantzler. Absent & excused-Matthew Gausmann

**Call to Order:** President Trendel called the meeting to order at 6:31 PM.

**Introduction of Guests:** None

**Public Input:** None

**Approval of Monthly Reports:** Trustee Redington made a motion to approve the monthly reports-last months board minutes, Director's Report, Monthly Circulation Stats, and Labor Report, seconded by Trustee Schmitt. Discussion. Vote. Approved.

**Approval of Treasurer's Report:** Trustee Simdon Budewitz made a motion to approve: Monthly Expenses-Budget Comparison-Petty Cash Reconciliation, seconded by Trustee Kantzler. Discussion. Trustee Redington reported \$20,811.87 in monthly expenses for the month of May. The property tax line from the Village report is still zeroed out. Lucy will look into this. Roll call vote. Treasurer report approved.

**Village Report:** Lisa Moen has retired as of 7/5/25. Fire Fest is this weekend. A task force is looking into creating a park/green space in The Vineyards.

**Friends of the Library Report:** The book sale is coming up. The FOL will be looking for volunteers for the event and basket donations. They voted and paid for the library to get a new AED. It is to replace the expired equipment and pads.

**School District Report:** School ended last Friday. Summer school started yesterday.

**Action Agenda:**

**Old Business**

1. Drive-Up Window Update-A new window has been ordered. May arrive in August. Working on obtaining a permit.
2. Employee Handbook-Director Seeman is still working with Deerfield Public Library and will report back to the board.
3. Emergency Plan-Dane County will come in July to discuss developing weather specific emergency plans with Director Seeman.

4. Little Free Food Pantry-The Jefferson Public Library has this in their library. Our board is declining the offer to host and support at this time.

**New Business**

1. Trustee Orientation-Director Seeman will set up orientation with Trustees Kantzler and Schmitt.
2. Donations and Gifts/Thank You Notes-No donations or gifts.

**Upcoming meeting:**

7/9/25 6:30 PM-Library Board Meeting

**Looking forward:**

8/15/25 Ice Cream Social

Trustee Martin made a motion to adjourn, seconded by Trustee Redington at 7:12 PM.  
Discussion. Vote. Approved.

Submitted by Kristin Martin