

Cambridge Community Library Board of Trustees Meeting  
May 14th, 2025

Meeting was called to order 6:33pm by Board President Jennifer Trendel

**Roll Call**

Present: Jennifer Simdon, Matthew Gausmann, Jennifer Trendel and Cari Redington

Absent: Kristin Martin

*Motion* to move discussion of the resignation of Deborah Brown and the filling of two new Library Board positions made by Jennifer Trendel, motion seconded by Jennifer Simdon. Motion passes

**Public Input:** none

**Interviews for open Trustee positions:** 3 people interviewed (Pam Schmitt, Robin Kantzler, Nadine Breunig)

*Discussion* to schedule special meeting about interviews for (2) open trustee positions, moved to Next Meetings portion of the agenda

*Motion* to approve **monthly reports** made by Cari Redington, seconded by Matthew Gausmann

- *Discussion* of Ice Cream social August 15th, board members will attend
- Friends of Library will be contacted by Library Director for additional attendance at event

Call to approve monthly report: Motion carried unanimously

*Motion* to approve **treasurer's report** made by Jennifer Simdon, seconded by Jennifer Trendel

- Treasurer Cari Redington reported \$23,241.15 for our total expenses in April
- Workers compensation discussion

Roll call to approve treasurer's report: Motion passed unanimously

**Village Board report** made by Board President Jennifer Trendel

- new Village board member Sarah Schultz added to Village Board
- snow plow needs to be fixed
- public comment on land behind Pius X Church made into prayer path

**Friends of Library report** made by Director Samantha Seeman

- getting ready for book sale
- they discussed being at school sign up day
- updating by-laws
- Director Seeman is planning to request financial assistance to update AED in the library at their next meeting

**School district report** made by Jennifer Simdon

- School district hired a new superintendent
- graduation is next week
- The last day of school is June 5th

**Action agenda**

- Old Business

- Vogel brothers said they potentially will start construction on the drive up window late July or early August, and reported the model of new windows. Samantha will follow up with them if she does not get an update this week
- Robin's last day was May 2nd. Brandon Kaddatz was hired to take her place, his official start was May 5th. His schedule will be different from Robin's; he will work all evenings and be on weekend rotation with the rest of the staff. Training is projected to be complete by July
- Employee handbook: Samantha asked about seeing a copy of Deerfield's library employee handbook book but did not hear back yet. Samantha started a template for the board to fill in, in the meantime. Samantha will reach out to Stoughton as well.
- New business
  - Emergency plan: Both Jefferson County and Dane County Emergency Management teams were contacted by Director Samantha Seeman, inquiring about developing emergency plans and procedures unique to our library and staff. Jefferson County did not reply, but Dane County got back right away; Director Seeman scheduled a walk-through, but it will not occur until September 9th. Trustee Redington and Trustee Trendel will provide Director Seeman with examples of temporary emergency plans for use this summer.
  - Discussion of Little Free Food Pantry in the library. Library does not have the capacity but the board discussed other ways to support the food pantry such as advertising directing people to the existing pantry. Further information needed before making a decision.
  - No new donations from previous month

**Future Agenda Items;** Little Food Pantry (discussion continue), Trustee Orientation

**Next Meeting(s);** Special meeting scheduled for 5:30 pm, May 20th to discuss interviewees for board openings. Next Board meeting June 11th

*Motion* to adjourn meeting made by Cari Redington, seconded by Jennifer Simdon  
Meeting adjourned at 7:55pm