

Cambridge Community Library

Monthly Meeting for March 2025

March 12, 2025

Called to order by President Trendel at 6:32

Roll call: Jennifer Trendel, Samantha Seeman, Paula Hollenbeck, Jennifer Simdon Budewitz, Matthew Gausman. Kristin Martin, Deb Brown Absent.

Trustee Hollenbeck made a motion to approve the **Monthly reports**, Trustee Redington seconded.

Director Seeman stated they are prepared for the address change once the Village makes the official change.

APT will be providing vouchers again this year and will also be offering discount promo codes.

Unanimous approval on the motion to approve the Monthly reports.

Trustee Simdon Budewitz made a motion to approve the **Treasurers report**, Trustee Gausman Seconded.

Trustee Redington reported a spend of \$20,769.82.

Unanimous approval on a roll call vote.

Village report from Trustee Hollenbeck:

Still working through EMS service items. It is noted if we go with Deer-Grove, it will still be a local service as the Ambulance and staff will be housed and responding from Cambridge. There was a developer who is looking at putting in 9 duplexes in the Westgate area near the Kwik Trip.

Friends of Library Report from Director Seeman:

March is membership drive. Chocolate frenzy will be April 10, in the planning phase. Will close the library 1 hour early to accommodate the Frenzy.

Making plans to work on their by-laws before the Book Sale in August

School report from Trustee Simdon Budewitz.

School board election April 1. Spring break is coming up last week of March.

Old Business:

1. January 2025 Expenses Paid –The amount paid for January was \$42,298.31. It was larger than usual because of the SCLS payment which is one time a year.
2. Review of Safer Communities OAK Box Agreement – Director Seeman is prepared to sign the agreement for a box with Narcan. They will install and help with location. Also will provide posters. They will do a community training. We will also cross-reference the Narcan available at the fire station. Director Seeman will sign and send tomorrow.
3. Drive-up Window Update – received a quote from Vogel Bros. Director Seeman has a couple more questions for them and will bring it back to the next meeting.
4. Annual Report Graphic – Graphic included in the packet. Director Seeman would like to do a little more cleanup and then will post on our website, make available at the circulation desk, and will send to Village to include in the next board packet. Suggestion was made to also post link on the Library and Village Facebook pages.
5. Jefferson County Board Appointments – Jefferson County can appoint up to 5 people to the Library board. They are reassessing the process and planning to appoint members in 2025. Director Seeman will recommend appointing Cari Redington and Kristin Martin.

New Business:

1. Hiring Progress: over 30 people have applied to the position. 6 have been interviewed with 2 more to go. There have been good candidates, so we will be taking down the posting for the position. Director Seeman had a question about wages for someone with an MLIS degree. This is something that the board will further discuss and determine if there is a policy that the Library would like to create regarding this topic.
2. Cambridge Foundation Grant – Director Seeman identified that we did ask for money in 2022 for the hot water heater. We received \$3,300 for the water heater AND an automatic door counter. This year's grants will be announced at the end of March so will hear from them in the next week or two for our requests from this year.
3. Adjacent County Reimbursement (SCLS Authorization form) - Agreement so that SC can send bills to other counties, specifically Dodge and Green. Trustee Hollenbeck made a motion to approve having the Board President sign the Adjacent County Reimbursement form. Seconded by Trustee Redington. Approved unanimously
4. Donations and Gifts / Thank you Notes – Received from Shirley Rucks and Harold Schuh. Also emptied the counter donation box which had \$145 to be deposited.

Received monies from the various counties:

\$23.79 Sauk County

\$23.79 Green County

\$24 Columbia County

\$10 Prairie Lakes System

\$95,100 Jefferson County

Future Agenda items: Nothing specifically discussed

Next Board Meeting Date: Wednesday April 9th

Retreat April 23rd to review the Employee handbook

Motion to adjourn made by Trustee Redington Seconded by Trustee Simdon Budewitz
Approved unanimously.