

Cambridge Community Library Board of Trustees
Monthly Agenda for April 2025
On April 9th
Amundson Community Center Room

CALL TO ORDER: at 6:32 by President Trendel

ROLL CALL Present: Matthew Gausmann, Paula Hollenbeck, Cari Redington, Jennifer Trendel, Deb Brown, Jennifer Simdon Budewitz, Samantha Seeman

I

INTRODUCTION OF GUESTS - No guests

PUBLIC INPUT (15 minutes maximum) - No input

APPROVAL OF MONTHLY REPORTS: Library Board Minutes
 Director's Report
 Program Report
 Monthly Circulation Stats

Trustee Hollenbeck made a motion to approve the monthly reports, Trustee Gausmann seconded.

- Discussion: Update on DPI concerns with cuts of Federal funding.

Motion approved unanimously

APPROVAL OF TREASURER'S REPORT: Monthly Expenses
 Budget Comparison
 Petty Cash Reconciliation
 SCLS Foundation Report-

Trustee Simdon Budewitz made a motion to approve the Treasurer's report. Gausmann seconded.

- Trustee Redington reviewed 3666.57 for approval. The Frontier bill is about \$1,000 a month. This may be something the board will look at changing by moving to a different phone service.
- \$18,094.20 approved for this month. This is on par with our monthly expenses.

Approved on roll call vote

VILLAGE REPORT - by Trustee Hollenbeck

- Approvals for Memorial Day events for the Lions club
- Spring Water alley was approved for buildout this year. The Village has requested to work around the Book Sale the first Saturday of August.

FRIENDS OF THE LIBRARY REPORT - by Trustee Brown

- Chocolate Frenzy Thursday April 10
- Membership about the same as previous years; will be looking things they can do to increase their membership
- Working on By-law rewrites, goal to have it done by the book sale
- Looking into the "annual passes" that they will donate to the library this year.

SCHOOL DISTRICT REPORT - Trustee Simdon Budewitz

- Spanish teacher hired for next year.
- Three superintendent candidates currently interviewing

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ACTION AGENDA:

OLD BUSINESS

1. Safer Communities OAK Box - The Box has been installed. Signage has been installed regarding box in the library and box at the Firehouse.
2. Drive-Up Window Update – Vogel Brothers bid is under the amount required to go out to bid. Trustee Hollenbeck made a motion to Approve the bid from the Vogel Brothers for the update of the Drive-up window not to exceed \$24,999. Seconded by Trustee Redington.
Discussion: Questions raised about the internal drawer and building permits.
Roll call vote: Approved on a roll call vote by all members
3. Jefferson County Board Appointments – current members forwarded to Jefferson county and will be approved at the meeting on April 15th. Two additional members could be assigned by Jefferson County, but there are no indications that will be the case at this time.
4. Hiring Update - Amanda was hired on March 31st. She does have previous library experience and enthusiasm for programing, etc. Should be fully up to speed by June.
5. Motion to convene into closed session made by President Trendel seconded by Trustee Redington Approved by all on roll call
 - a. Motion to reconvene into open by Trustee Redington seconded by Trustee Simdon Budewitz
6. Cambridge Foundation Grant – Full request was approval. Dollars have been deposited. Will start on the two projects as soon as possible. Hoping to have them ready for Summer.

NEW BUSINESS

1. Library Testimonials – SPI sent out a message on 3/31 looking for Wisconsin Public Library testimonials. Looking for a human element for requests to not defund Libraries. The Library staff will assist if patrons are interested in submitting a testimonial.
2. Donations and Gifts / Thank You Notes – Three donations and donation box. Donations from: Dona Merg, Paula Hollenbeck, and Cassandra Schwatz In Memory of Betty Prescott.

FUTURE AGENDA ITEMS; Emergency Plan for the Library (Tornado drills, etc.)

NEXT MEETING DATES: Wednesday April 23rd (Special Meeting Employee Handbook review) and potluck 6pm

Wednesday May 14th (Board Meeting)

ADJOURNMENT OF LIBRARY BOARD MEETING

Trustee Hollenbeck motion to adjourn, Trustee Brown seconded. Approved unanimously.