

Cambridge Community Library Board of Trustees

December 11, 2024

Called to order at 6:32

Roll Call: Jennifer Trendel, Samantha Seeman, Cari Redington, Jennifer Simdon Budewitz, Paula Hollenbeck. Kristen Martin excused absence

Approval of Monthly Reports: Trustee Redington mad a motion to approve the monthly reports, President Trendel second

World language went off really well. Big showing of peoples. The family is very pleased with the selections.

Approved monthly reports with a unanimous vote

Approval of Treasurer's Report – Trustee Simdon Budewitz made a motion to approve the Treasurer's report, Trustee Hollenbeck seconded

Additional bills will be added to the November bills that came in late but will be paid this month.

\$21,768.29 November bills reviewed.

Budget comparison to see if we are on track for the end of the year. 3 items exceeded, but were covered by donations or the use of reserves. It may look like we are over because we had no budget for a couple items, but the donations paid for them.

We are \$28,447.85 in the green going into December which will be the majority of the budget remaining.

Treasurer's report Approved on roll call vote.

Village Report - Budget passed

Friends of the Library Report

Jan 23 6pm annual meeting Speaker hired. Scandinavian Noir author.

Book sorting committee came and sorted all the books donated to date.

Art and Craft Fair made almost \$13K (does not account for expenses).

Approved graham cracker funding.

School district report – counting down days to break. Third Friday counts: 911 students (5 more than 2023)

Old Business

Budget 2025 – Friends committing 11K for next year mostly centered around programming and replenishing some books. 95K from the Village – 10K less than asked

Drive up window – This will be the top of the list for January. Contractors will be asked to come in for quotes in January.

2025 Foundation Grant – Reviewed the letter submitted. We are asking for a total of \$2,900 for Bins, bags, baskets to organize puzzle and game collection and 3 Yotos and content for the Yoto. Director will submit by the end of the month.

Trustee Redington made a motion to approve the submissions for the 2025 Foundation grant request, Trustee Hollenbeck seconded. Approved on roll call vote.

Board expansion and new trustee – We have had two people express interest in the one remaining open position.

Strategic Plan – We will further review and discuss at a future meeting

New business

DCLS Agreement – Trustee Hollenbeck made motion to approve the DCLS Agreement, Trustee Redington seconded. Approval of DCLS agreement on a unanimous vote

Policy Retreat 2025:

Determined we would meet the following dates:

Session 1: February 5th 6 to 8 pm

Session 2: March 5th 6 to 8 pm

Content: Review of Library By-laws; Friends of the Library By-laws; existing Library policies; Employee Handbook

2025 Holiday Closures: Reviewed for knowledge; will also be doing a staff training day, but that is not yet booked.

Donations and gifts:

\$150 in Memory of Jerome

\$2,890 from Friends of the Library for the re-upholstery of the YA couches

\$150 from Friends of the Library for the Graham Cracker House program

Future Agenda Items: establishing reserves; board expansion; strategic plans; drive up window

Next meeting date: We will move to January 15. This will allow for better monthly reporting.

Trustee Hollenbeck made a Motion to adjourn and President Trendel seconded. Unanimously approved. Meeting adjourned at 8:05