

**Cambridge Community Library  
Board of Trustees Monthly Meeting Minutes  
March 8, 2023  
6:30 PM**

**Present:** Jennifer Trendel, Sue Christianson, Joan Behm, Jacob Eckerman, Ted Kumbier and Kristin Martin

**Call to Order:** President Trendel called the meeting to order at 6:32 PM.

**Introduction of Guests:** Grace Leonard-Cambridge School District

**Public Input:** None

**Approval of Monthly Reports:** Library Board Minutes-Director's Report-Statistics-Monthly Labor Costs. Thursday evenings remain quiet unless there is an event. Question regarding library closures for inclement weather was brought up vs library hours of operations vs policy of paying staff for closures. A policy was made in 2017. If the Director opts to close, staff do not get paid and can use vacation time. The Village has different verbiage regarding this policy. Trustee Martin made a motion to approve the reports, seconded by Trustee Kumbier. Approved.

**Approval of Treasurer's Report:** Monthly Expenses-Budget Comparison. Monthly total has an error. The report total should read \$41,070.30 instead of \$21,070.30. The Budget Comparison report has not yet been updated by the Village Administrator. Trustee Kumbier made a motion to approve the reports, seconded by Trustee Christianson. Roll call vote. Approved unanimously.

**Village Report:** The Village is getting a bond for the new well. Trustee Kumbier will have his last library board meeting in April.

**Friends of the Library Report:** The FOL held a celebration for Director Behm. Chocolate Friendly is in April. Membership drive is the month of March.

**School District Report:** None

**Actions: Old Business**

1. Hiring and Handbooks: Employment Discrepancies-Village Employees-Library Employees-The board received the updated Village handbook and the most recent CCL handbook. Director Behm will email the board a draft version from 2020/2021 that past President Szafranski worked on. She will also email digital copies. Director Behm would like to see benefits match the Village's for the staff.
2. Director Search-The board was updated by President Trendel.
3. Budget 2023-None.

4. SCLS Investment-No info yet for February.

**New Business**

1. Visit from Cambridge School District School Board Member regarding school referendum-April 2023 referendum presentation.
2. Jefferson County and other payments-Received \$105,100 for rural checkouts. \$20 received for cross border checkouts.
3. Donations and Gifts-None
4. Convene into Closed Session per 19.85(1)(c) of the Wisconsin State Statutes to consider the employment, promotion, compensation or performance evaluation data of a library employee. Trustee Martin made a motion to go into Closed Session, with a 2nd from Trustee Christianson. Roll call vote. Voted unanimously.
5. Reconvened into Open Session-Trustee Kumbier made a motion to come out of Closed Session, with a 2nd from Trustee Christianson.
6. Discussion and possible action taken on items discussed in Closed Session-The board is reposting the position and increasing the starting salary.

Input and future agenda items for the next meeting and set date: April 12, 2023 at 6:30 PM

Trustee Kumbier made a motion to adjourn, seconded by President Trendel at 8:03 PM.  
Approved.

Submitted by Kristin Martin