

Cambridge Community Library
Board of Trustees Monthly Meeting Minutes
January 11, 2023
7:00 PM

Present: Jennifer Trendel, Sue Christianson, Joan Behm, Jacob Eckerman, Ted Kumbier, and Kristin Martin

Call to Order: President Trendel called the meeting to order at 7:02pm.

Introduction of Guests: Mark McNally, Village President and Prospective Candidate, Andrea

Public Input: President McNally thanked Director Behm for her service in the community.

Approval of Monthly Reports: Library Board Minutes-Director's Report-Statistics-Monthly Labor Costs. No Director Report was received at the meeting; however, Director Behm gave a verbal update. Trustee Kumbier made a motion to approve the reports, seconded by Trustee Christianson. Approved.

Approval of Treasurer's Report: Monthly Expenses-Budget Comparison. The month of December has new amounts for insurance, but are not reflected due to the Village being behind. January should reflect the new amounts and December will be adjusted. The Budget Comparison is not correct due to the outstanding invoices. Trustee Kumbier made a motion to approve the reports, seconded by Trustee Martin. Roll call vote. Approved unanimously.

Village Report: A survey regarding the growth plan for the Village of Cambridge will be out in April. The Village needs to make a 20 year plan. The Village has approved a new well (#3).

Friends of the Library Report: The FOL Annual Meeting is 1/26/23 in the library at 6:30 PM.

School District Report: The BOE voted for a \$2.4 million, recurring referendum question to appear on the April election ballot. They will publish information in the coming weeks.

Actions: Old Business

1. Hiring and Handbooks: Employment Discrepancies-Village Employees-Library Employees-Tabling until next month.
2. Director Search-Verbally offered Director position to Andrea. Director Behm's last day at the library is 2/28/23.
3. Circulation Position Update-Kayla Riedel will be replacing Emily Hoggatt. She works at CES doing fieldwork in Occupational Therapy.
4. Budget 2023-Tabling until next month
5. Individual Signage Project-Creation/Installation is in progress by Badger Graphics.

6. Cambridge Foundation Grant-\$1200 was requested for plexiglass to make a more permanent barrier at the counter.

New Business

1. Changing the time of the monthly board meetings-Proposed 6:30 PM start time. Trustee Christianson made a motion to start the monthly board meetings at 6:30 PM. Trustee Kumbier 2nd the motion. Roll call vote. Approved. Change will begin with the February meeting.
2. Insurance Costs-Part of Director's Report
3. Annual Report Information-Director Behm will attend a webinar 1/13/22 regarding any upcoming changes. Covid questions should start going away. The State site is not yet open. SCLS had to fix some data on reports. The report is due to the State 2/24/23. Plan to discuss at the March meeting.
4. Donations and Gifts-The library received donations in the amount of \$15, \$100 & \$500.

Input and future agenda items for the next meeting and set date: February 8, 2023 at 6:30 PM

Trustee Kumbier made a motion to adjourn, seconded by Trustee Martin at 8:15 PM. Approved.

Submitted by Kristin Martin